



**TERMS OF REFERENCE (TOR)
CALL FOR PROPOSALS 2024**

**A THEMATIC CALL FOR RESEARCH ON THE ENERGY
TRANSITION IN ASEAN**

DEADLINE:

31 OCTOBER 2024 (GMT+7)



I. PROJECT NAME

ASEAN Climate Change and Energy Project, Phase II (ACCEPT II).

II. POST TITLE

Thematic Call for Research on the Energy Transition in the ASEAN Member States.

III. BACKGROUND

The 10 ASEAN member states have made a commitment to tackle climate change. The nationally determined contributions (NDC) adopted by each member state lay out the emission reduction, climate mitigation and adaptation plans of these countries, including measures to accelerate the energy transition. As the energy sector is the main source of greenhouse gas (GHG) emissions, there is a need to make progress in this sector to achieve a net zero future.

The ASEAN Climate Change and Energy Project (ACCEPT) serves as the first integrated project on the energy-climate nexus in ASEAN. Implemented by the ASEAN Centre for Energy (ACE) and Norwegian Institute of International Affairs (NUPI), the project aims to assist ASEAN's deal with the energy transition and achieve net zero, in accordance with the ASEAN Plan of Action for Energy Cooperation (APAEC). ACCEPT is currently in its second phase and emphasises advanced knowledge, capacity building, and strengthening regional structures and collaboration.

To support knowledge and capacity building on the energy-climate nexus, ACCEPT II invites researchers to submit proposals for academic articles on relevant topics in the energy and climate sectors. The objectives of this call are to:

1. Address regional challenges related to the energy transition, energy security, climate change, and sustainable development and their alignment with regional efforts and international commitments.
2. Identify and support new research findings that can be helpful in dealing with energy and/or climate issues in the ASEAN countries.
3. Provide policymakers with evidence-based research and recommendations for the energy-climate nexus in ASEAN.

IV. ELIGIBILITY AND EVALUATION

Topic Selection

The purpose of this call for papers is to explore the intersection of energy and climate policies and technologies that are pivotal in steering ASEAN countries towards their net-zero targets. We welcome original research, case studies, and reviews on a wide range of related topics, including but not limited to energy policy, climate policy, low-carbon energy technologies, climate finance, stranded assets, just energy transition, and gender equality in the energy transition.



Eligibility Criteria

The applicant(s) should meet the following requirements:

- Individuals or groups of researchers or institutions are eligible to apply.
- Applicant(s) are allowed to make more than one submission with a different Team Leader.
- Proven *knowledge and understanding* of energy-climate or chosen topic, with an emphasis on energy transition and climate issues in the ASEAN countries.
- A proven *academic record* in terms of publishing in peer-reviewed international journals on topics related to decarbonization, carbon neutrality or energy transition.
- Proven *expertise and experience* on in energy and climate issues at the regional ASEAN/Southeast Asia level is an advantage.
- Female applicant(s) are strongly encouraged to apply.

Proposal Eligibility

Proposals should meet the following requirements:

- The content of the proposal template is up to the applicant as long as it fulfils all requirements listed in this call.
- The proposal should be written in English and should provide an an outline of the goals of the project and activities that will be undertaken.
- The proposal must include **three sections: technical document, financial document, and supporting documents**. All three sections as well as any attachments **must be COMPILED INTO ONE PDF FILE**.

1. Technical document (50% weight)

1-2 pages (max) that clearly describe:

- Topic of research
- Research questions
- Methodology
- Data collection/source of data
- Anticipated research output/outcome
- Indicative timeline for the work and deliverables
- Possible challenges that may arise and strategies to handle them

2. Financial document (5% weight)

1 page (max) financial proposal that clearly describes detailed proposed budget that specifies all direct and indirect costs for completing all deliverables in unit cost and the number of hours/days, and miscellaneous charges.

Please also provide person-days for each deliverable in the format as follows:



Table 1 Template for Financial Document

Deliverable	Planned Activities	Deadline	Experts	Working days	Rate
1.					
2.					

3. Supporting documents (45%)

This section must consist of at least:

- Two published academic papers of the researchers/experts (please include attachments or links).
- CV of the researcher(s) of **no more than 3 pages** each (if more than 1 person, please indicate who the team leader is).
- Google Scholar profile internet address. If that is not available, the address of other academic profile of the researcher(s).

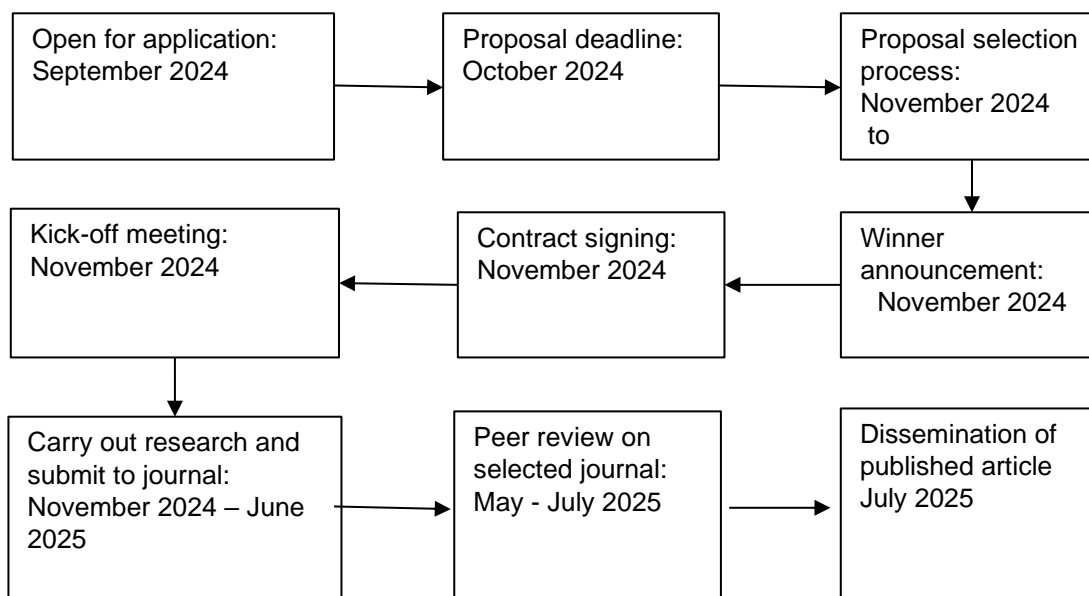
Proposal Evaluation Criteria

The submitted proposals will be evaluated based on the following criteria:

- Details of the submitted proposal.
 - a. To what extent the anticipated research findings are beneficial for ASEAN policymakers.
 - b. To what extent the research is suitable for high-impact, peer-reviewed journals.
- Suitability of the team and its experience for the proposed work.
- Track record of publishing research on energy and climate issues in high-impact, peer-reviewed journals.



Figure 1. Timeline for ACCEPT II Call for Proposal



V. TIMELINE AND ADMINISTRATIVE PROCEDURE

Timeline for the Call

The proposal must be submitted by **31 October 2024 at 17.00 Jakarta time** at the latest. The proposal should be sent to: procurement@aseanenergy.org; cc to accept@aseanenergy.org. The subject line of the email should be: **ACCEPT II Call for Papers 2024**.

If you are eligible and would like to submit a proposal, please follow the application steps with the timeline below:

Funding and signing of contracts

- For selected proposals, a contract will be signed between ACE and the lead researcher.
- ACCEPT II will fund **up to USD 8,000** (eight thousand US dollars) per selected proposal. Different paper projects may have different values).
- The payment will be made based on the completion of the deliverables only.

Duration of Engagement and Deliverables

The research should be conducted around **between November 2024 and July 2025**. At the end of the engagement, the researchers must complete and submit the following deliverables:

1) An article published in a recognised international journal (Q1 or Q2)

2) A policy brief based on the article



Organisation of work

- The winning proposals will team up with co-authors from the [ACCEPT II core team \(which includes representatives of ACE and NUPI\)](#). The published paper and policy brief will include all authors from all involved institutions.
- The winning researchers should ensure the deliverables with the direct involvement of the ACCEPT II core team.
- Monthly meeting updates will be arranged to report and discuss the progress of each study.
- All meetings and coordination will be conducted virtually, no physical meetings or travels are required.
- All communication and deliverables should be in English.

VI. OTHER INFORMATION

Confidentiality Agreement

Without written permission from ACE, the researchers shall not disclose data or information to external parties. Papers may not be posted online before they are published by journals.

Redundant Publications

The material in the journal article produced under this call cannot have been published or posted online in whole in or in part.

Plagiarism

ACE has zero tolerance for any form of plagiarism.

ACE Governance Policies on Fraud and Corruption

ACE has zero tolerance for fraud and corruption involving ACE staff members and third parties concerning their work with ACE. ACE encourages whistle-blowers to report any identified cases of fraud and/or corruption in ACE operations.

Copyright and intellectual property

All deliverables and material produced under this assignment will be principally owned by ACE, belong to ACE and remain property of ACE. The consultants will not have any control over copyright claims and intellectual property. However, authorship will be properly acknowledged.

Contact

All communication and queries related to this ToR shall be submitted in writing by email to procurement@aseanenergy.org and accept@aseanenergy.org