

ACE Internship Programme on USAID Southeast Asia Smart Power Program



ASEAN CENTRE
FOR ENERGY

The ASEAN Centre for Energy (ACE) Internship Programme offers a small number of outstanding students the opportunity to acquire work experience with ACE at the ASEAN level.

The ASEAN Plan of Action for Energy Cooperation (APAEC) is a guiding policy document to advance multilateral energy cooperation and integration towards achieving the goals of ASEAN Economic Community. The strategies of APAEC 2016-2025 Phase II: 2021-2025 is driven by the overall theme of “Enhancing Energy Connectivity and Market Integration in ASEAN to Achieve Energy Security, Accessibility, Affordability and Sustainability for All” and sub-theme “Accelerating Energy Transition² and Strengthening Energy Resilience through Greater Innovation and Cooperation”. The APAEC consist of seven (7) Programme Areas (PA), namely (i) ASEAN Power Grid, (ii) Trans-ASEAN Gas Pipeline, (iii) Coal and Clean Coal Technology, (iv) Energy Efficiency and Conservation, (v) Renewable Energy, (vi) Regional Energy Policy and Planning, and (vii) Civilian Nuclear Energy.

Part of the efforts to fulfil ACE’s function as a regional centre of excellence that builds a coherent, coordinated, focused and robust energy policy agenda and strategy for ASEAN, the APAEC Department leads the development, monitoring, and implementation of APAEC by catalysing the regional energy cooperation among ASEAN Member States (AMS) as well as facilitating the engagement with Dialogue Partners, International Organisations, and other partners.

ACE collaborates with USAID Southeast Asia Smart Power Program (SPP) to design a multi-year project for advancing the implementation of APAEC Phase II: 2021-2025 where five (5) of the seven (7) PA: PA (i), PA (ii), PA (iv), PA (v), and PA (vi) are aligned with the six (6) Tasks of USAID-SPP, namely Task 1: Southeast Asia Power Utility Modernization, Task 2: Energy Efficiency: Southeast Asia’s Energy Security Cornerstone, Task 3: Southeast Asia Energy Innovation and Emerging Trends, Task 4: Southeast Asia Center for Competitive Procurement, Task 5: Southeast Asia Power Trade and Grid Integration, and Task 6: Assess and Optimize Natural Gas System Performance. A Project Management Unit (PMU) of this partnership was also established for managing program activities upon the accomplishment of nine (9) milestones annually.

In this regard, ACE is providing up to **two (2) new internship opportunities** to be involved in SPP program research and cooperation activities. **Female candidates are strongly encouraged to apply.**

More details about the vacancy can be found at <https://aseanenergy.org/vacancies>.

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Responsibilities:

Under the general guidance of ACE-SPP staff, the intern will support SPP research and cooperation activities. This will include but not be limited to:

- Support supervisor to coordinate the development of framework, work plan, and key performance indicator of the programme/s;
- Support the coordination, facilitation, implementation, monitoring, and score carding of the APAEC Programme, as well as to contribute to further develop and deepen understanding of thematic issues;
- Assist in organising and facilitating dialogue, meetings, seminar-workshops, and other related activities to facilitate exchange of information and promote cooperation;
- Support preparing meetings and events organised by ACE-SPP, including post-event reporting.
- Support other activities as assigned by the supervisor.

Qualifications:

- Enrolled in a bachelor's or master's degree in science, engineering, economics, international relations, law, or other related degrees.
- Knowledge of oil & gas technology, CCS/CCUS technology, methane emissions, coal technology, extractive industries and mining engineering is preferred.
- At least in the fourth year of bachelor study. Fresh graduates are preferred, but they must commence the internship within six (6) months after graduation.
- Have good academic performance, as demonstrated by recent university records.
- Having exposure to research activities is a plus.
- Professional work experience is not required. However, any exposure or involvement in the energy sector is a plus.
- Strong willingness to learn about the energy issues, global and regional energy trends and developments and has demonstrated skills to coordinate and implement projects and programmes.
- Ability to work in a team and to adapt to a diverse working environment.
- Maintain good English writing and language skills.
- Good computer skills in the Microsoft Office suite. Any other computer or related software skills are a plus.

Physical appearance is preferred. However, the internship period may be conducted virtually with a physical appearance occasionally.

The internship duration is **4 months** from **months (August – December 2024)** with possible extension.



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At the end of the internship programme, the intern needs to present the summarised activities and key outputs from the internship in a sharing session for all ACE staff.

Potential candidates will be contacted directly by the Human Resource Unit for further consideration. The selection procedure may also include a written test and an interview.

Online Application:

To apply for an internship, the following documents should be submitted through the [online application](#) that is available on ACE's website:

- A letter of interest and the proposed internship period (between August – December 2024).
- ACE Internship Application Form (available on the ACE website).
- A recent Curriculum Vitae.
- Proof of university enrolment.

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